

**CALL TO CAUCUS TO NOMINATE A DEMOCRATIC CANDIDATE**  
**District E - Montgomery County**  
**Board of Supervisors**  
**April 1, 2019**

The Montgomery County Democratic Nominating Committee will hold an assembled caucus on May 11 at 10:00 am at the Montgomery County Government Center, 755 Roanoke St., Christiansburg, for the purpose of nominating a Democratic candidate for the 2019 General Election for the District E Board of Supervisors seat.

**I. Candidate Filing:**

Each person seeking to become the Democratic nominee for the General Election for the District E seat shall file a Declaration of Candidacy form with the Montgomery Democratic Committee Nominating Committee Chair, Jenni Gallagher, and a \$50 nonrefundable certified cashier's check (cash or money order not accepted) made payable to the Montgomery County Democratic Committee. Filings shall be made by April 17 to MCDC, 712 N Main St., Ste 203, Blacksburg, VA 24060. Only those candidates who have timely and properly filed a Declaration of Candidacy form and paid the filing fee will have their names placed in nomination. The Declaration of Candidacy form shall be available on April 1.

**II. Qualification of Candidates:**

The Declaration of Candidacy form, which the candidate must sign, will include a written declaration that the candidate:

- Is a Democrat and not a member of any other political party;
- Meets all requirements of state law to be placed on the ballot for the General Elections;
- Is eligible to be Supervisor under the laws of the Commonwealth of Virginia;
- Does not intend to support, endorse, or assist any candidate who is opposed to the Democratic nominee in this General Election;
- Will not participate in the nominating process of any other political party for this General Election; and
- Agrees to abide by the Caucus Rules, the Virginia Democratic Party Plan, and all laws applicable to this nominating process and the General Election.

**III. Notice:**

The Montgomery County Nominating Committee shall provide notice of this caucus by placement of a general notice of the caucus, including noticing the caucus date, time, and location, along with the Call to Caucus, on the Democratic Party of Virginia and the Montgomery Democratic Committee websites; by email notification to the members of the Montgomery County Democrats who reside in District E; and through other reasonable means that will disseminate information about the caucus to registered voters in District E. In addition, reasonable actions shall be taken to promote participation in the caucus in accordance with the Affirmative Action provisions of the Party Plan of the DPVA.

**IV. Participation:**

Every Democrat who is a registered voter in District E is urged to attend and participate. Each

District E, Montgomery County Call to Caucus

participant must sign a written declaration the he or she:

- Is a Democrat and not a member of any other political party;
- Does not intend to support any candidate who is opposed to a Democratic nominee in this General Election;
- Has not participated in and will not participate in the nominating process of any other party for the positions listed above; and
- Is registered to vote in District E.

#### **V. Conduct of Caucus**

The doors to the caucus will open at 9:00 am and will close at 10:00 am and no further persons will be permitted to enter. Those in line will be permitted to complete the check-in process and will be permitted to participate.

The Chair of Montgomery County, or his or her designee, shall be the Chair of the Caucus and shall appoint a Secretary and such other Officers of the Caucus as is deemed appropriate. The Montgomery County Democratic Committee will prepare the Rules for the Caucus.

#### **VI. Determination of Nominee:**

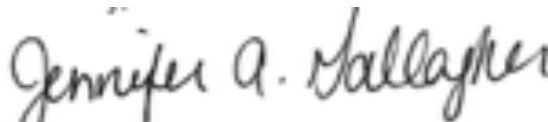
If more than one candidate files for the Democratic nominee for District E by the deadline, the candidates will be listed alphabetically on the ballot and will be elected by a plurality of the votes of the assembled caucus. If only one person files properly to be a candidate for the Democratic nomination for the District E general election by the filing deadline, the Montgomery County Democratic Nominating Committee may cancel the caucus and declare that person the nominee. If no person files properly to be a candidate for the Democratic nominee for District E by the deadline, the Montgomery County Democratic Nominating Committee may cancel the caucus. If there is no filed candidate, or if the properly nominated candidate withdraws or dies, or if the caucus is unable or does not occur in the times and dates specified, the Montgomery County Democratic Nominating Committee Chair may, before June 11th, at an agreed upon date and time, convene the Montgomery County Democratic Nominating Committee to consider the nomination of a qualified candidate who may become the Democratic nominee upon first filing with the Chair a Declaration of Candidacy form and paying the filing fee for such office.

#### **VII. Waivers:**

The Montgomery County Democratic Nominating Committee shall seek appropriate waivers from the Democratic Party of Virginia (DPVA) regarding expediting the time frames required by the Party Plan, if necessary.

ADOPTED: \_\_\_\_\_  
Date

April 1, 2019



\_\_\_\_\_  
Chair, Montgomery County Democratic Nominating Committee

District E, Montgomery County Call to Caucus